

City & Guilds Certificate & Diploma in Teaching in the Lifelong Learning Sector (JPA7304/JPA7305) & TAQA Combination courses (JPA7317)

We tailor our courses to meet your individual needs. To help us do this, please complete and return this form as soon as possible to secure your place on this course. For advice on which course to follow and any other information please phone 01298 213511 or email karen@joanpattersonassociates.com
Please tick this box if you are happy to have your email address added to our mailing list

Which qualification are you applying for? (✓)	CTLLS		DTLLS	
	CTLLS/TAQA combination		DTLLS/TAQA combination	
Specific Course Start Date applying for:			Date of application:	

Name:		Title:		Age:		DoB:	
Home address:			Home Tel No:				
Postcode:			Work Tel No:				
Email address:			Mobile No:				
Male (✓)		Female (✓)		NI Number:			
Have you been ordinarily resident in the UK for the last 3 years?						Yes	No
Nationality:			Date of entry to the UK:				
Normal country of residence:							

Employer Name:							
Type of organisation:							
Workplace contact name & Tel No for fees: (if applicable)							
Who will be paying the fees? (✓)	You		If You: 1 single payment		If you: 3 instalments		Your Employer

What teaching, tutoring or assessing qualifications (if applicable) do you have? (please state stage 1, 2 etc)							
What subjects do/will you be teaching and what qualifications do you have in these subjects?							
Subjects				Qualifications			
Do you have English, Maths and IT qualifications/experience at Level 2? (✓)						Yes	No
How long have you been teaching / training?							
Current teaching role: (✓)		Associate		Full		Not currently teaching	
Where, geographically, does your teaching take place?							
In your current tutoring role do you.... (✓ if yes)				Work with groups of learners			

Work with individual learners		Assess learning and give feedback to learners	
Plan learning programmes		Plan learning resources and materials	
Plan teaching sessions		Evaluate learning	

Do you anticipate any particular challenges that we could help you with?

Special requirements: please use this space to indicate any special learning requirements you may have

Lunch and refreshments are provided; do you have any special dietary requirements?

Please complete a personal statement in the box below of 250 words to support your application. Explain who you are and what you want to gain from the course. To undertake this course *you need to have subject specialist knowledge at level 3 or above and ICT, English and numeracy skills equivalent to level 2*. In your statement justify how you can demonstrate these skills. The statement must be well written and concise. This is part of our initial assessment process.

PERSONAL STATEMENT